



Whole Life Psychiatry

Kim D. Tubbs, PMHNP, PA, Inc.

POLICY FOR DIVORCED OR SEPARATED PARENTS

Kim Tubbs, PMHNP and her staff are dedicated to our patients and providing quality medical care to your child(ren). Our focus is on your child's health and well-being. We are not party to or to be involved in any legal issues involving divorce, separation or custody agreements. Please read and agree to the following so that we may provide the best quality care to your child(ren).

1. Kim Tubbs, PMHNP and her staff will not be put in the middle of domestic issues or disagreements over the phone or in the office.
2. Please make decisions regarding appointments and consent for medication PRIOR to visiting our practice.
3. Only in situations where there is a confirmed, documented court order will a parent be denied access to the minor child's health records or visits at the office. We must have a copy of this court order on file.
4. If there is NOT a court order on file with our office, either parent or legal guardian can sign a "Consent for Treatment" form that authorizes any named individuals (i.e. grandparents, nannies, step-parents, etc.) to bring the child to our practice, be present during the visit, and consent to any treatment during that visit. We will not be involved in any disputes regarding named individuals on the consent forms unless instructed by the court. Either parent or legal guardian can schedule an appointment for the child, be present for the visit and/or obtain a copy of the visit summary (subject to medical records fee).
5. It is both parents' responsibility to communicate with each other about appointments, the patient's care, and any other pertinent information relevant to the patient. It is not the responsibility of Kim Tubbs, PMHNP to communicate visit information to each parent separately. Kim Tubbs, PMHNP will not call the non-attending parent following visits.
6. Additionally, we will not call the other parent for consent regarding appointments, restrict either parent's involvement in the patient's care, unless authorized by law, or tolerate appointment scheduling/cancelling between parents.
7. Furthermore, payments, including copays, deductibles, coinsurance or any additional fees not covered by your insurance, are due at the time of service regardless of which parent is responsible for medical expenses. We will collect payment from the parent who brings the child to the visit. If the divorce decree requires the other parent to pay all or part of the treatment costs, it is the authorizing parent's responsibility to collect from the other parent. Any disputes about payment that end up in the collections process will be due at the next time of service or the patient will not be seen.
8. If Kim Tubbs, PMHNP is subpoenaed to court regarding custody issues for the child, the parent who has her subpoenaed is responsible for paying court fees. Court fees are \$1000 for the first hour and \$300/hour for each additional hour. Hours include preparation time, talking with

attorneys, travel, and court time. The \$1000 first hour fee is due prior to the court date.

9. If we feel any of the above points are becoming an issue at the office and/or compromising patient care, we have the right to discharge the family from the practice.

By signing this form, you agree to honor the above policy and understand that breaking this agreement may result in the discharge of your family from the practice.

Printed name of patient

Printed name of parent(s) or guardian(s)

Signature of parent(s) or guardian(s)

Date: ___/___/___